

**Rental Agreement
CLUB HOUSE RENTAL APPLICATION**

NAME OF PROPERTY

OWNER _____

ADDRESS _____

Date Requested _____

I agree to:

- 1. Comply with the rules and regulations of the clubhouse and Bay Tree Lakes Property Owners Bylaws.**
- 2. Conduct an inspection of the property prior to the use and report to a board member any discrepancies observed.**
- 3. At the conclusion of use, turn off all lights and stove, reset the thermostats (spring and summer to 85 F, winter and fall to 75 F) and leave only the ceiling fan closest to the kitchen in operation.**
- 4. Remove all waste generated by my group from the clubhouse and grounds.**
- 5. Put all tables used back on their trolleys and chairs back in the closet where they were stored.**
- 6. Conduct a final inspection for damages caused by group and report discrepancies to a board member.**
- 7. Secure all doors and windows at the conclusion of the event.**
- 8. Maintain possession of the clubhouse key and not make nor allow anyone else to make duplicate copies of the key.**
- 9. At conclusion of event, return key to Roy Dew.**
- 10. I understand that I am responsible for any damage caused by me or my guest.**

Signing this application acknowledges that you have read and understood all the Bay Tree Lakes Property Owners Association policies.

_____ **Date** _____
Property Owner Signature

_____ **Date** _____
Board Member Signature